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THE DIRECTOR OF CENTRAL INTELLIGENCE

WASHINGTON, D. C. 20505

National Intelligence Officers

NFAC #2182/80

25 March 1980

MEMORANDUM FOR: National Intelligence Officers

SUBJECT : Alert Memorandum Distribution

REFERENCE : [] of 24 January 1980, Guidelines
for Alert Memorandums

1. [] complained recently that they were not fully informed when the DCI issued Alert Memoranda (AM). Furthermore, they received no guidance as to whether they could share, at least in part, the contents of the AMs []

2. The referenced NFAC notice requires the responsible NIO to complete the dissemination list and deliver it to PPG/Chief, Registry and Dissemination Branch (Room 7G07).

3. In the future, PPG will disseminate AMs (sanitized as necessary) via [] designated by the NIO. The NID version of the AM will be used as a basis [] The NIO's coordination of the draft AM with the DDO should serve to start the process in motion. Sparing use of ORCON material will, of course, facilitate wider dissemination.

4. As you begin the drafting/coordination process, please prepare a limited list of overseas US officials with a legitimate interest in your AM. Also consider the degree to which the AM []

and so indicate. These actions should be initiated early in the drafting process to allow time for coordination with the DDO.

[]
Richard Lehman
National Intelligence Officer
for Warning

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